

MINUTES

August 17, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 17th day of August, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Brockmon, Melinda Duke, Peggy Laizure, James Tyree, Joe Lester, David Tinsley, Deborah VanWye, Mark Hamm, Susan Moffat, Matthew Stockman and Scott Yandell.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of August 10, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #PA-1432 – One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment for Cleveland County. The bid term will be from the bid award date through one (1) year with the option to renew up to two (2) more consecutive years.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY				
	a/c/e Laser, Inc. - a/c/e Supply & Services, Inc.	Copelin's Office Center	One Mind At A Time Inc	
BID: #PA-1432				
DEPT: Purchasing				
DATE OPENED: 8-17-09	1	2	3	
List of Individual Items				Awarded To:
One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment. The bid term will be from the bid award date through one-year.				Tabled on 8-17-09
Cost Plus Percentage Rate:				
1st Year:	<20%	2.000%	60%	
2nd Year:	_____	2.000%	60%	
3rd Year:	_____	2.000%	60%	
Optional Purchase Percentage Rate:				
1st Year:	_____	2.000%	[Varies]	
2nd Year:	_____	2.000%	[Varies]	
3rd Year:	_____	2.000%	[Varies]	
Company provide on-line ordering:	No	Yes	Yes	
Restocking Fees:	15% restocking fees	Restocking fees may apply to 'non-stocking special orders' subject to vendor/manufacturers requirements.	None	
Exceptions:	_____	_____	Furniture and Equipment	
Warranty:	_____	We honor the warranty of the manufacturers of the items we sell.	All returns & exchanges must be in original condition and include all accessories. Returns will be credited to account.	
Contact Person:	Chaz Gleason	Judy Spearman	Sonya Samuels	
Title:	Sales Assoc.	Customer Service Rep.	CFO	
Telephone Number:	405-949-0167	405-364-7011#404	877-441-6463	
Fax Number:	405-949-0181	(405) 321-6476	305-759-9955	
Vendor's Statement:	_____	20% off manufacturer's list price on all office supplies not included in the S.P. Richards catalog.	One mind at a time provides excellent customer service to schools, organizations, and individuals.	
		10% off manufacturer's list on all copier, printer and fax supplies not listed in the S.P. Richards catalog.	We are a certified M/W/B/L with the School Board of Broward County Florida and a Emerging Business with the SuperBowl (NFL) committee.	
		10% off manufacturer's list on all educational supplies.	We will strive to meet our commitment of providing excellent service to our customers.	
		We will quote any furniture items not included in the S.P. Richards catalog on a purchase by purchase basis.		
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of August 3, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action as whether to approve an agreement with York International Corporation for the transfer of three tracts of land to the Cleveland County in conjunction with the proposed realignment of Franklin Road during construction of the Cleveland County jail and allowing an easement for York Corp. signage.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Copier Maintenance Agreement between the OSU Extension Office and Sooner Copy Machines for Sharp Digital Copier, Model #MX5500N, S/N #85002823. The Contract will be from July 1, 2009 through June 30, 2010. The cost per copy is \$.058 for all color copies and \$.0095 for all black & white copies to be billed monthly. Agreement includes parts, drums, labor, and toner.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve payment for Invoice #975 received from Pottawatomie County Public Safety Center for housing inmates for the month of July, 2009 in the amount of \$24,672.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve to take action to obtain requests for proposals for modifications or upgrades for county occupied buildings pursuant to recommendations of energy audit previously conducted.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the July, 2009 monthly report of Rhonda Hall, Court Clerk.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the November, 2008 monthly report of Shari Kinney, Health Department.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

a. General Fund		
10-1223 – B2A	Ace Hardware	\$1,000.00
10-1233 – B2A	K & S Auto Service	5,000.00
10-1279 – B2A	OHC of Oklahoma, LLC	400.00
10-1280 – B2A	Copelin’s Office Center	500.00
10-1281 – B2A	Security Bankcard Center	2,500.00
10-1282 – B2A	O’Reilly Automotive	500.00
b. Health Department Fund		
10-1206 – MD2	Sooner Copy Machines	6,000.00
10-1213 – MD1A	Joyce M. Gibson	12,713.00
10-1214 – MD1A	Timothy G. Mastin	11,980.65
c. Fair Board Fund		
10-1208 – FF2	Home Depot Credit Services	750.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0356 – SM2	10-0807 – T2A
10-0429 – B2A	10-0824 – T2A
10-0818 – B2A	
10-0912 – B2A	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 118,367.20
b. Highway Fund	81,913.45
c. Health Fund	116,145.35
d. Sheriff Service Fee Fund	41,667.00
e. Sheriff Jail Fund	231.97
f. Fair Board Fund	1,120.80

FY 08/09

a. General Fund	\$ 56,124.59
b. Sheriff Service Fee Fund	57.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Cleveland called for miscellaneous discussion.
Susan Moffat introduced to the Board the new Adult Ag Educator Matt Stockmon.
The Board welcomed Mr. Stockmon to Cleveland County.

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. George Skinner seconded the motion.
The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

(Clerk's Note: Agenda was posted on 8-14-09 @ 8:55 a.m.)